



**MEETING OF THE COUNCIL OF THE COLLEGE OF
PHYSIOTHERAPISTS OF ONTARIO**

MINUTES

September 23, 2022

College Boardroom and Virtually via Zoom and YouTube

Attendees

Theresa Stevens, Physiotherapist, President
Katie Schulz, Physiotherapist
Hervé Cavanagh, Physiotherapist
Paul Parikh, Physiotherapist, Academic
Nitin Madhvani, Public
Carole Baxter, Public
Richard O'Brien, Public
Tyrone Skanes, Public (Virtual)
Janet Law, Physiotherapist (Virtual)
Dennis Ng, Physiotherapist (Virtual)
Sharon Gabison, Physiotherapist, Academic (Virtual)
Anna Grunin, Physiotherapist (Virtual)
Karen St. Jacques, Physiotherapist (Virtual)

Regrets:

Jennifer Clifford, Physiotherapist, Vice-President
Laina Smith, Public
Jesse Finn, Public

Staff

Anita Ashton, Interim Registrar
Zoe Robinson
Elicia Persaud
Allan Mak
Joyce Huang
Shelley Martin
Amanda Pinch

Recorder:

Barbara Hou

Guests speakers:

Joanna Birenbaum
Rebecca Durcan

*Council and committee members participated in a mandatory Annual Sexual abuse awareness training session facilitated by Joanna Birenbaum. Council members also participated in a Governance Education Session facilitated by Rebecca Durcan.

11:15 am Welcome

The President welcomed all members, opened the meeting with the College's Land Acknowledgement Statement, and confirmed the College's ongoing commitment to the Public Interest mandate. Members were asked to declare any conflict of interest for any of the items to be discussed during the meeting; none were declared.

1.0 Approval of the Agenda

Motion 1.0

It was moved by R. O'Brien and seconded by K. St. Jacques that:



The agenda be accepted as presented with the possibility for changes to the order of items to address time constraints.

CARRIED.

2.0 President's Report

T. Stevens, the President, provided an update on the following items:

- With the passing of Registrar, Rod Hamilton, the Executive met on August 10, 2022, and appointed Anita Ashton as the Interim Registrar
- The President met with representatives from the Ministry of Health to discuss opportunities for physiotherapists to enhance their work within their scope of practice
- The Executive Committee updated the process for conference attendance, considered the Council feedback from the June 2022 meeting and reviewed the Council Operations Survey for the past year

3.0 Interim Registrar's Report

A. Ashton, Interim Registrar provided an update on the following items:

- Ontario Clinical Exam
- Registration Committee Exemption Policy
- Legislative updates
- Stakeholders' updates: Ontario Health, Ontario Physiotherapy Leaders Consortium (OPLC), Ontario Physiotherapy Association, Canadian Physiotherapy Association, Ontario Fairness Commissioner, Canadian Alliance of Physiotherapy Regulators (CAPR), and the College of Physiotherapists of British Columbia
- College initiatives on Equity, Diversity, and Inclusion

4.0 Motion Consent Agenda

The consent agenda was brought forward in the materials for review and approval. The Executive Committee minutes of June 9, 2022, June 16, 2022, and August 10, 2022 were accepted with no comments.

In the Program Area and Committee reports, T. Stevens requested further information about the Quality Assurance Committee Report and Inquiries, Complaints and Reports Committee (ICRC) report.



Shelley Martin, Quality Assurance Manager addressed the inquiry on the Registration Committee's Exemption Policy impact on screening interview numbers in the QA program.

Allan Mak, Investigations Manager addressed the inquiry clarifying the increase in public complaints to the College and the active cases currently being investigated.

It was moved by K. Schulz and seconded by H. Cavanagh that:

Council accepts the Executive Committee meeting minutes and the Committee / Program area reports as presented and Council approves the Council meeting minutes of June 28-29, 2022, and August 2, 2022.

CARRIED.

**5.0
Motion Amendment to Committee Slate
5.0**

Elicia Persaud, Governance Analyst provided Council with a proposed revised committee slate for the Registration Committee to fill a non-council committee member vacancy and increase the committee membership by appointing an additional academic Council member.

It was moved by H. Cavanagh and seconded by N. Madhvani that:

Council appoints Einat Mei-Dan, Juliana Castro and Sharon Gabison to the Registration Committee, effective September 23, 2022.

CARRIED.

**6.0
Motion Registration Fee Increase: Consultation Feedback and Final
Approval
6.0**

Following the Council's approval in principle of an increase in registration-related fees in June, Joyce Huang, Strategic Projects Manager presented Council with the proposed by-law amendments with stakeholder consultation feedback as required by the *Health Professions Procedural Code*.

It was moved by R. O'Brien and seconded by J. Law that:

Council approves the by-law changes to sections 8.4, 8.6, and 9.2 increasing the Independent Practice Certificate registration fee to \$635 and all other registration-related fees by 10.5% to take effect on April 1, 2023. The annual registration fee will be in place for the 2022/2023 renewal period.

CARRIED.



D. Ng asked for his vote to be recorded: D. Ng voted against this motion.

7.0 Ontario Clinical Exam Update

Amanda Pinch, Examinations Manager provided a status update on the work in progress for the exam highlighting:

- Exam development
- Examiner recruitment
- OCE applications received
- Pending exam dates and schedule
- Recruitment of an expert focus group for standard setting
- Development of and recruitment for an Exam Committee
- Candidate and Examiner feedback to date

8.0 Motion Ontario Clinical Exam Fees By-law: Approval in principle

In December 2021, Council approved work to develop a clinical exam for Ontario to respond to the unavailability of the CAPR Physiotherapy Competency Exam—Clinical exam.

Work has been underway and in August 2022, the Council in a special meeting considered and approved in principle an exam fee of \$1985. In addition, administrative fees related to the exam were introduced. As required in the *Health Professions Procedural Code*, a new set of by-laws was drafted to define fees related to the Ontario Clinical Exam.

It was moved by K. Schulz and seconded by N. Madhvani that:

CARRIED.

Council approves the new exam fees by-law in principle.

Staff noted as required by the *Health Professions Procedures Code*, the by-laws will be circulated for stakeholder consultation. The proposed changes will be brought back to Council for formal approval in December.

9.0 Motion Establishing an Examinations Committee

To support the creation of an Ontario Clinical Exam, it is proposed that Council establish a new Examinations Committee (a non-statutory committee) to provide ongoing oversight of the development, administration and implementation of the Ontario Clinical Exam program.



J. Huang, Strategic Projects Manager presented the proposed Terms of Reference for the Examinations Committee.

It was moved by N. Madhvani and seconded by H. Cavanagh that:

CARRIED.

Council approves the establishment of a new Examinations Committee and approves the proposed Terms of Reference.

10.0 FY 2023 – Q1 Financial Management Report

Zoe Robinson, Director of Corporate Services presented Council with the Q1 Financial Report for information.

The Q1 financial report was received by Council.

11.0 Members' Motion/s

No motions were made.

12.0 Motion to go *in-camera* according to Section 7(2)(d) of the Health Professions Procedural Code

It was moved by N. Madhvani and seconded by K. S. Jacques that:

CARRIED.

Council moves *in camera* to discuss matters in keeping with Section 7(2)(d) of the *Health Professions Procedural Code*.

Adjournment

It was moved by N. Madhvani that the Council meeting be adjourned. The meeting was adjourned at 4:30 pm.

CARRIED.

Theresa Stevens, President