



**SPECIAL MEETING OF THE COUNCIL OF THE
COLLEGE OF PHYSIOTHERAPISTS OF ONTARIO**

Aug 2, 2022

Meeting time: 4:00 pm to 5:30 pm.

Meeting to be held via Zoom and YouTube

Commitment to the Public Interest

The public interest is the foundation of all decisions made by this Council. Acting in the public interest ensures that decisions consider: Accessibility, Accountability, Equality, Equity, Protection of the public and Quality Care

Conflict of Interest and Bias

Council members are required to declare a conflict of interest or remove themselves from any discussion where they or others may believe that they are unable to consider a matter in a fair, independent and unbiased manner. A declaration in this regard must be made at the start of any discussion item

Purpose	Item	Topic
4:00 pm	*	Welcoming Remarks and Roll Call – Jennifer Clifford, Vice President Land Acknowledgement Statement
	1 Motion	Approval of Agenda- <i>J. Clifford</i>
Policy For Decision	2 Motion	Ontario Clinical Exam: Formal Approval Council is asked to approve the Ontario Clinical Exam as an approved Clinical Exam for registration in Independent Practice.
For Information	3	Ontario Clinical Exam: Eligibility Policy Presentation- no material An overview of the OCE Eligibility Policy, which was approved by the Registration Committee.
Operational/ Policy For Decision	4 Motion	Ontario Clinical Exam: Exam Fee Council is asked to approve in principle the fee that the College will charge for candidates to sit the Ontario Clinical Exam.
ADJOURNMENT		

Next Meeting Dates

- September 22-23, 2022
- December 12-13, 2022



College of Physiotherapists Land Acknowledgement Statement

Before we begin, we would like to acknowledge with the respect that the land we are meeting on is the traditional territory of many nations including the Mississaugas of the Credit, the Anishnabeg (Awe – Nish – Nah – Beck), the Chippewa (Chip – A – Wah), the Haudenosaunee Hoe – De – Nah – Show – Nee), and the Wendat (When – Dat) peoples.

These lands are now home to many diverse First Nations, Inuit (ee – nu -eet), and Métis (May – Tee) peoples. We also recognize that the meeting place of Toronto, traditionally known as Tkaronto (Tka – Ron – Toe), is covered by Treaty 13 with the Mississaugas of the Credit and is within the lands of the Dish With One Spoon covenant.

We are honouring these lands as part of a deeper commitment to Ontario's Indigenous communities. As provincial health regulators, we have a large role to play in reconciliation to meet the broader goal of public protection.

We would like to encourage you to reflect on the lands you call home and how you came to inhabit them, and on the Indigenous communities who have a traditional kinship with these lands. Those of us joining virtually outside of Toronto are also encouraged to learn more about the traditional keepers of their territory



COLLEGE OF
PHYSIOTHERAPISTS
of ONTARIO

ORDRE DES
PHYSIOTHÉRAPEUTES
de l'ONTARIO

Motion No.: 1.0

**Council Meeting
August 2, 2022**

Agenda # 1: Approval of the agenda

It is moved by

and seconded by

that:

the agenda be accepted with the possibility for changes to the order of items to address time constraints.

Motion No.: 2.0

**Council Meeting
August 2, 2022**

Agenda #2 : Ontario Clinical Exam: Formal Approval

It is moved by

and seconded by

that:

Council approve the Ontario Clinical Exam as an approved Clinical Exam for registration in Independent Practice.

Meeting Date:	August 2, 2022
Agenda Item #:	2
Category	Policy
Issue:	Ontario Clinical Exam: Formal Approval <i>For Decision</i>
Submitted by:	Joyce Huang, Manager Strategic Projects

Issue

Council previously approved in principle the format of a structured interview with long and short scenarios and the associated blueprint for the Ontario Clinical Exam. Council is now asked to approve the Ontario Clinical Exam as an approved Clinical Exam for registration in Independent Practice.

Background

Council has the authority to approve an exam for the purpose of fulfilling the registration requirement in the College's [Registration Regulation](#). The exam is one of several requirements to qualify for registration in Independent Practice.

Currently the examination has two components, a written component and a clinical component. The Canadian Alliance of Physiotherapy Regulations (CAPR) used to deliver both the Physiotherapy Competency Exam–Written and Physiotherapy Competency Exam–Clinical exams, however, the Physiotherapy Competency Exam–Clinical exam was discontinued by CAPR as of January 2022. The Physiotherapy Competency Exam–Written continues to be available, and individuals who wish to apply for a Provisional Practice or Independent Practice Certificate of Registration are still required to successfully complete the PCE–Written.

In December 2021, Council approved work to develop a clinical exam, now called the Ontario Clinical Exam, in response to the unavailability of the Physiotherapy Competency Exam–Clinical exam.

At its May 2022 meeting, Council approved in principle the format of a structured interview with long and short scenarios and the associated blueprint for the Ontario Clinical Examination. The blueprint outlines the format of the assessment and what competencies will be assessed during the exam. The blueprint was informed by focus groups with physiotherapists, a practice analysis survey, and the

College's registration data. Details about the exam format and blueprint that Council approved in May are available [the College's website](#) for reference.

At this time, Council is asked to formally approve the Ontario Clinical Exam as one of the approved clinical exams for the purpose of qualifying for an Independent Practice Certificate.

Public Interest Assessment:

- *Protection:* Ensuring that the College has a robust entry to practice process that is fit for purpose as a long-term solution is a critical step in ensuring that only qualified applicants are registered as physiotherapists, which ensures that the profession delivers safe, competent and ethical care to patients.
- *Quality Care:* Ensuring that applicants meet entry-level competency requirements help to ensure that care provided by physiotherapists are of meets the standard of quality care.

Decision Sought

Council is asked to approve the Ontario Clinical Exam as an approved clinical exam for registration in independent practice.

Agenda # 3

Ontario Clinical Exam: Eligibility Policy

Presentation- no material

Motion No.: 4.0

**Council Meeting
August 2, 2022**

Agenda #4 : Ontario Clinical Exam: Exam Fee

It is moved by

and seconded by

that:

Council approve in principle an exam fee of \$1,985 for the Ontario Clinical Exam.

Meeting Date:	August 2, 2022
Agenda Item #:	4
Category	Operational/Policy
Issue:	Ontario Clinical Exam: Exam Fee <i>For Decision</i>
Submitted by:	Rod Hamilton, Registrar Joyce Huang, Manager Strategic Projects

Issue

Council previously approved work to develop the Ontario Clinical Exam and the development of the exam is well underway. The exam is expected to be delivered starting in October 2022. At this time, Council is asked to approve in principle the fee that the College will charge for candidates to sit the Ontario Clinical Exam.

Background

In December 2021, Council approved work to develop a clinical exam for Ontario to respond to the unavailability of the CAPR Physiotherapy Competency Exam–Clinical exam.

Since January 2022, staff have been working to develop this new exam. To establish the new exam, the College must develop exam content, set up an exam program infrastructure, develop a technology platform, and provide logistical support for the delivery of the exam. The development of any exam is a resource-intensive activity.

At this time, staff are preparing to begin delivering the exam starting in October 2022, and operationally that means that the College needs to begin accepting applications from candidates in late summer. It is important that we can share with candidates the cost to sit the exam at the time that we begin accepting applications. This allows candidates to plan and prepare.

Exam Costs and Exam Fee

In Council's previous discussions about the exam, the approach has been to consider the exam as a self-funding activity, meaning that all of the costs associated with developing and administering the exam will be funded by the fees charged to candidates who will sit the exam.

To provide a basis for the determination of an exam fee, staff developed a financial model that captures the costs associated with developing and administering the Ontario Clinical Exam for its minimum expected life cycle (currently projected to the end of Fiscal Year 2027-2028).

The projected costs are based on the assumption that the Ontario Clinical exam will be delivered in a hybrid format (candidates attend a testing centre, examiners located remotely) for the first four administrations which will occur in the current fiscal year. Starting in April 2023, it is anticipated that the exam will be delivered entirely virtually, where candidates and examiners are located remotely and connect through the exam technology platform.

The financial model includes the following major categories of costs:

- Exam development: exam consultant; blueprint development and item writing; IT development, translation
- Exam program overhead: staffing; exam committee; maintenance of exam content; payment processing; legal, psychometric and other consultant fees
- Exam delivery: examiners; computer equipment rental (for hybrid sessions only); exam software user fee
- Venue (for hybrid sessions only): space rental, venue support staff, CPO staff on-site
- Examiner onboarding and training
- Exam software annual subscription

Once we established what the total projected cost is to develop and administer the exam over this time period, we then divided the cost by the projected number of candidates that are expected to sit the exam over the same time period. This results in a per candidate exam fee of **\$1,985**.

Next Steps

While Council is asked to approve an exam fee for the Ontario Clinical Exam in principle at this meeting, the exam fee, as well as other administrative fees associated with the exam will need to be established through a new by-law.

Staff anticipates bringing the complete exam fees by-law forward to Council for consideration and approval in principle in September 2022, followed by the required 60-day consultation period, then consideration and final approval by Council in December 2022.

Should Council approve a lower exam fee at discussions later this year, Council will be also asked to consider how to manage the fee difference for candidates who have already taken the exam.

Public Interest Assessment:

- *Protection:* Ensuring that the College has a robust entry to practice process that is fit for purpose as a long-term solution is a critical step in ensuring that only qualified applicants are registered as physiotherapists, which ensures that the profession delivers safe, competent and ethical care to patients.
- *Quality Care:* Ensuring that applicants meet entry-level competency requirements help to ensure that care provided by physiotherapists are of meets the standard of quality care.
- *Equity:* The College should ensure that candidates have fair and equitable access to the Ontario Clinical Exam.

Decision Sought

That Council approve in principle an exam fee of \$1,985 for the Ontario Clinical Exam.