MEETING OF THE COUNCIL OF THE COLLEGE OF PHYSIOTHERAPISTS OF ONTARIO

MINUTES

*December 14 and 15, 2017* At

*The College Board Room*

*375 University Avenue, Suite 800, Toronto*

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| **Attendees:** |  |  | **Staff:** |  |
| Mr. Gary Rehan (President) | Ms. Janet Law | Ms. Shenda Tanchak |
| Ms. Catherine Hecimovich (Vice President) | Mr. James Lee | Mr. Rod Hamilton |
| Mr. Ron Bourret |  | Ms. Nicole Graham | Ms. Anita Ashton |
| Ms. Jane Darville |  | Ms. Sharee Mandel | Ms. Lisa Pretty |  |
| Ms. Zita Devan |  | Mr. Tyrone Skanes | Ms. Fiona Campbell |
| Ms. Theresa Stevens | Ms. Lisa Tichband | Ms. Robyn MacArthur |
| Ms. Nadine Graham | Ms. Jennifer Dolling | Ms. Joyce Huang |
| Mr. Darryn MandelMr. Ken Moreau (December 14) | Ms. Kathleen Norman | Ms. Téjia BainMs. Tova Wallace |
| Ms. Shelley Martin(December 14) Ms. Shari Hughes (December 14) |
| **Recorder:** Ms. Elicia Persaud**Observer:** Ms. Amanda Smart, Ontario Physiotherapy AssociationMs. Sarah Grace Bebenek, Ontario Physiotherapy Association |
| **10:40****AM** | **Welcome** |  |  |  |
| **1.0****Motion** | **Approval of the Agenda 1.0**It is moved by Ms. Catherine Hecimovich and seconded by Mr. Tyrone Skanes that:The agenda be accepted with the possibility for changes to the order of items to address time constraints. |  |
|  | **CARRIED.** |
| **2.0****Motion** | **Approval of the Council Meeting Minutes of September 28 and 29, 2017****2.0**It is moved by Mr. Tyrone Skanes and seconded by Ms. Theresa Stevens that:The Council meeting minutes of September 28 and 29, 2017 be approved. |  |
|  | **CARRIED.** |

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| **3.0** | **Registrar’s Report**Ms. Shenda Tanchak, Registrar, provided an update on the following items:* Q2 Dashboard
* College budget process
* Clinic Regulation update
* Operational and strategic highlights
* Canadian Alliance of Physiotherapy Regulators (CAPR) Report
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| **4.0** | **Q2 Financial Reports**There was discussion on the unbudgeted auditor costs. |  |
| **5.0****Motion** | **Reserve Policy Review 5.0**It is moved by Ms. Nicole Graham and seconded by Ms. Jane Darville that:Council approve the new the Reserve Policy. |  |
|  | **CARRIED.** |
| **6.0****Motion** | **Honoraria and Expense Policy 6.0**It is moved by Mr. James Lee and seconded by Ms. Sharee Mandel that:Council approve the Honoraria and Expense Policy, as updated in 2017. |  |
|  | **CARRIED.** |
| **7.0****Motion****Motion** | **Quality Assurance Working Group: Recommended Program 7.0**It is moved by Ms. Catherine Hecimovich and seconded by Mr. Tyrone Skanes that:Council approve the Quality Assurance Working Group’s recommended Quality Assurance Program in principle.Council discussed the impact of suspending the peer assessments for one year.**7.1**It is moved by Ms. Janet Law and seconded by Ms. Kathleen Norman that: | **CARRIED.** |

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|  | The College suspend peer assessments while the new QA program isbeing developed (from April 1, 2018 to March 31, 2019). | **CARRIED.** |
| **8.0****Motion** | **By-law Review, 2017-2018****8.0**It is moved by Mr. Tyrone Skanes and seconded by Mr. James Lee that:Council approve the proposed by-law changes detailed in Appendix 1, subject to the normal requirements to circulate changes to members in advance of final approval.Day one of Council adjourned at 4:00 p.m. |  |
|  | **CARRIED.** |
| **9:30****AM** | **December 15, 2017** |  |
| **9.0****Motion** | **Request to go *in camera* pursuant to s. 7(2) of the Health Professions Procedural Code****9.0**It is moved by Ms. Catherine Hecimovich and seconded by Ms. Zita Devan that:Council move *in camera* to discuss matters pursuant to Section 7(2) of the Health Professions Procedural Code.The public portion of the Council meeting resumed at 10:10 a.m. |  |
|  | **CARRIED.** |
| **10.0****Motion** | **Governance Policy and By-law for nomination of Canadian Alliance of Physiotherapy Regulators Nominee****10.0**It is moved by Mr. Tyrone Skanes and seconded by Ms. Jennifer Dolling that:Council direct staff to develop a governance policy on the terms of reference for the CAPR nominee using the principles identified in Appendix 1, with the addition of any other relevant principles that are identified.A motion was made to amend the College’s by-law to remove the provisions for the nomination of the CAPR director. After further consideration this motion was withdrawn. It will be brought back to Council in March pending the approval of the terms of reference for the CAPR nominee in the governance policy. |  |
|  | **CARRIED.** |



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| **11.0** | **Duty to Provide Care Standard**A motion was made to approve the Duty to Provide Care Standard and rescind the Position Statement on Pandemic Planning effective February 1, 2018. This motion was withdrawn after Council recommended several changes. It will be brought back to Council in March. |
| **12.0** | **Scope of Practice – Submission to Government**Mr. Rod Hamilton, Associate Registrar, provided Council with an overview of the process of the Scope of Practice submission to the Ministry of Health. The content of the submission was to request an extension to its authority that would permit physiotherapists to order diagnostic tests including x-ray, diagnostic ultrasound and laboratory tests. |  |
| **13.0** | **President’s Report**The President reviewed the feedback received from the Council Operations Evaluation and mid-year check-in phone meetings with councillors. His key conference learnings from the Canadian Network of Agencies for Regulation (CNAR) Conference, BoardSource Conference and the Federation of State Boards of Physical Therapists (FSBPT) Annual meeting were presented. |
| **14.0** | **Councillor Conference Learnings**Received with no comments. |  |
| **15.0** | **Member’s Motions**No motions were made. |  |
|  | **Adjournment** |  |
| **16.0** | **Motion**It was moved by Mr. Darryn Mandel and seconded by Mr. Tyrone Skanes that:The Council meeting be adjourned.The Council meeting was adjourned at 12:10 p.m. |  |
|  | **CARRIED.** |
|  | Gary Rehan, President |