



**EXECUTIVE COMMITTEE MEETING  
MINUTES**

**November 22, 2021**

Zoom Teleconference & Office Boardroom

**Present:** Theresa Stevens, PT Chair (in person)  
Jennifer Clifford, PT  
Katie Schulz, PT  
Tyrone Skanes, Public  
Nitin Madhvani, Public

**Staff:** Rod Hamilton, Registrar (in person)  
Anita Ashton  
Zoe Robinson  
Justin Rafton  
Evguenia Ermakova

**Recorder:** Barbara Hou

**9:00AM**

**Welcome**

Reminder of confidentiality and conflict of interest

**1.0 Approval of the agenda**

**Motion**

It was moved by J. Clifford and seconded by N. Madhvani that the agenda be approved.

**CARRIED.**

**2.0 Approval of Executive Committee meeting minutes of September 16, 2021**

**Motion**

It was moved by T. Skanes and seconded by K. Schulz that the minutes from September 16, 2021 Executive Committee meeting be approved.

**CARRIED.**

**3.0 Presidents Report**

T. Stevens, President provided an update on the following:

- Canadian Alliance Physiotherapy Regulators (CAPR) request for funding;
- Legal consultation regarding the use of the Quality Assurance tool as an alternative clinical examination for registration;
- Meeting with academic community representatives for potential virtual clinical exam options.

**4.0 Registrars Report**

R. Hamilton, Registrar provided a further elaboration on the following:

- College ongoing project supporting Internationally Educated Physiotherapists
- Meeting with academic community representatives for a potential virtual clinical exam
- Legal consultation regarding the use of the Quality Assurance tool as an alternative clinical examination for registration
- CAPR request for funding



## **5.0 Canadian Alliance of Physiotherapy Regulators (CAPR) Funding Request**

Due to the public health crisis, CAPR has been financially impacted by the cancellation of its in person clinical exams in 2020 and failed attempts in administering virtual exams in 2021. Due to its financial position and to ensure viability, CAPR has requested all member regulators, including the College to provide a loan in order to ensure continuation of its operations. The Executive Committee considered the request, along with the potential options and risks for the College to provide such a loan. Staff were directed to follow up and gather further information, if available. No decision was reached and further discussion was deferred for a future meeting.

## **6.0 Canadian Institute of Health Information (CIHI) Data Sharing Motion**

CIHI plays an important role in the collection, compilation and distribution of health human resource data in Canada. This data is used for government planning purposes and to ensure improvements are made in the delivery of health care. The College's arrangement with CIHI permits system managers to obtain accurate and up to date information on physiotherapy HR resources. This has a direct benefit to the public from a resource planning perspective.

The College's current contract with CIHI expires this year ending Dec 2021. This agreement provides that the College will share registrant information. CIHI has provided an updated contract for the College consideration and approval. The updated proposal was for an agreement in perpetuity, rather than a previous precedent for a 5-year term. In addition, CIHI has modified the Data Quality Framework to that of an Information Quality Framework. The Executive Committee reviewed the information and recommended that the agreement be presented to Council for final approval.

It was moved by N. Madhvani and seconded by J. Clifford that the Executive Committee recommend that Council approve the CIHI data sharing agreement.

**CARRIED.**

## **7.0 College Performance Management Framework (CPMF) update**

In December 2020, the Ministry of Health, in conjunction and consultation with stakeholders, developed and released the CPMF for all regulatory colleges to complete each annual year.

In March 2021, upon Council approval the College submitted the 2020 CPMF Report. In October 2021, the Ministry released a summary report providing an overview of the key findings and areas for improvement at a system level. Justin Rafton, Policy & Governance Manager provided the Committee with a high-level update on the College performance and position related to the framework. Some key areas highlighted for system level improvement included governance modernization, conflict of interest rules and data protection/security. Updated framework for year 2 was anticipated by December 2021.



## 8.0 FY 2022- Q2 Financial Report

The Executive Committee reviewed the Colleges Fiscal Year 2022 Quarter 2 Financial Report. The Executive Committee recommend Council accept the FY 2022 Q2 Financial Report.

### **Adjournment**

The meeting was adjourned at 1:08 pm.

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Theresa Stevens, Chair